

NATIONAL COUNCIL MEETING

LEIDEN

3rd - 4th February

WORKING MATERIALS



elsa

The European Law Students' Association
THE NETHERLANDS





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FOREWORD

Dear Participants,

In the following document please find all necessary information concerning the National Council Meeting of ELSA the Netherlands of the term 2017/2018. Before, please read these materials thoroughly and come prepared!

We wish for NCM in Leiden to be very fruitful in discussions, exchange of ideas and in a thriving social programme!

We are looking forward to seeing you all again!

Warmest Regards,

Eva, Žaneta, Tessa, Horatiu
ELSA the Netherlands 2017/2018



The European Law Students' Association
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GENERAL OVERVIEW

Everyone is expected to be present on Friday, 3rd of February at 10:00 in Grandcafe de Burcht. The plenary will start at **10:00 sharp** – due to limited amount of time, we would like to ask you to obey the time plan presented below.

Saturday 3rd of February

from 8:30:	Gathering in the hotel
10:00 – 13:00	Opening plenary in Grandcafe de Burcht
13:00 – 14:00	Lunch in Grandcafe de burcht
14:00 – 15:30	Workshop 1
15:30 – 17:00	Workshop 2
17:00 – 18:00	Free time – installing in the hotel, dressing time etc.
18:00 – 21:00	Dinner in Restaurant Sorrento
21:00 – ...	Social Programme

Accommodation: Hotel 4 Reasons

Sunday 4th of February

7:00 – 9:30	Breakfast
10:00 – 11:30	Workshop 3
11:30 – 13:00	Workshop 4
13:00 – 14:00	Lunch
14:00 – ...	Closing Plenary in Grandcafe de Burcht

You are expected to be on time at all the workshops and plenaries, be prepared for each workshop (if requested) and pay the participation fee when an invoice is issued by the hosting local group.



IMPORTANT INFORMATION

Important phone numbers/contact e-mail addresses:

Djuanti Tamsma - +31 640198164 Head of the OC, Secretary General ELSA Leiden
secretarygeneral@elsaleiden.nl

Żaneta Chrostowska - +31 613224260 Secretary General ELSA the Netherlands
secgen@elsa-thenetherlands.org

Most important addresses:

Hotel:

4 Reasons (Best Western)
Lange Mare 43
2312 GP Leiden
No. 071- 5130505

Plenary Location:

Grandcafe de Burcht
Burgsteeg 14
2312 JS Leiden
No. 071 514 2389

Workshop location:

Kamerlingh Onnes Gebouw
Steenschuur 25
2311 ES Leiden
No. 071 - 527 7512

Social Programme:

Pizzeria Sorrento
Watersteeg 2
2311 HZ Leiden
No. 071 512 5861

Odessa
Hogewoerd 18
2311 HM Leiden
info@odessa.nl

WORKSHOP SCHEDULE – BEE

14:00 – 15:30 How do you do, fellow kids? (BEE)

During this workshop we will evaluate the work that's been done until now by taking a look at what we have done and achieved throughout the first half of our term. You'll also be introduced to the Presidents of a few different National Boards, as they will be responsible for the workshops on Sunday.

Preparation:

Prepare a presentation of approx. 5, presenting your activities from the start of your term until now

15:30 – 17:00 Externals, ELSA NL and expansion (BEE)

To continue the discussion we started at NCM I, we'll take a look at the options we have for restructuring the External Relations strategy within ELSA the Netherlands.

Preparation:

Prepare a list of the externals you've been in contact with (but really, this time!)

10:00 – 11:30 Sheets, statutes and social media (BEE)

Focussing on the Board Management aspect of your term, we will take a closer look at what it entails to manage the Supporting Areas within your board. What do they need from a President? How can you *support* them the best? What problems could arise between BEE and FM, IM or MKT?

11:30 – 13:00 IFP, Interns and Institutional Visits (BEE)

Working with Key Areas requires a different approach from a President than the other areas. Within the Key Areas, the AAers, S&Cers and STEPers have very different points of focus, issues and wishes. How do you manage this from a BEE perspective?

WORKSHOP SCHEDULE – IM

14:00 – 17:00 Negotiation Training (IM + FM + STEP)

As it was discussed during NCM in Amsterdam, Training is a big part of an IM area. In order to get to know the idea of an actual training with an International Trainers' Pool Trainer, Secgens, together with Treasurers and STEP officers will attend a Negotiation Training!

10:00 - 11:30 IM back! (IM)

A workshop with a quick update regarding IM area, we will quickly go through issues discussed during ICM Sarajevo and follow up on national matters. There will be an opportunity to ask questions and sum up our first half a year of the term.

11:30 - 13:00 Communications + Alumni (IM)

This workshop will consist of 2 parts. Firstly, we will touch upon the IT matters of the Secgens work. We will follow up on the G-suite system implementation and talk about communication platforms used throughout the network which can help your board communicate more efficiently.

Secondly, we will discuss the Alumni structure within a network and discuss possible unification of Alumni strategy.

WORKSHOP SCHEDULE – FM

14:00 – 17:00 Negotiation Training (FM, STEP, IM)

Negotiation Training with International Trainers' Pool Trainer.

10:00 – 11:30 My Position + Vote for Amo! (FM)

Running for Treasurer and general position of Treasurer in the Board.

11:30 – 13:00 What's in your wallet (FM)

Study store update, sponsors and acquisition.

WORKSHOP SCHEDULE – MKT

14:00 - 15:30 The Good (MKT)

What makes a good brand and why is it important? We will also talk about our Dutch promotional period. And please think about ELSA workshop spirit nominations.

15:30 - 17:00 The Bad (MKT)

We will discuss our ELSA Corporate Identity (CI) again and what went wrong until this point. We will do this with a little game.

Preparation:

Bring a copy of the ELSA Brandbook, digitally or printed.

Bring 4 promotional materials you made, printed out on 4 individual papers.

10:00 - 11:30 The Ugly (MKT)

This will be a lesson in what is appealing and professional looking, and what looks unappealing and unprofessional.

Preparation:

Bring a little notebook and a pen.

11:30 - 13:00 The fasted gunslinger in the land (MKT)

A marketer's life is a life on the fast lane. This workshop will give you the organisational skills and Photoshop skills to empty your gun fast and create a marketing package, which will save you time and a lot of headaches while looking more professional. When the clock sounds at 12 you will be ready. (Not literally, but to keep in the Wild Western theme)

Preparation:

Bring your laptop with Photoshop, fully charged.

WORKSHOP SCHEDULE – AA/MCC

14:00 - 15:30 Update, evaluation and miscellaneous (AA + SC)

During this workshop we will be giving a general update on S&C and AA in the network, both internationally and nationally. There will also be the opportunity to ask questions and discuss any outstanding matters that have come up during the first half of the year. Next to that we will evaluate events that were organised in the first half of the term.

15:30 - 17:00 AAround the world! (AA)

AA projects lend themselves very well for long-distance cooperation, like LRGs, ENCs or IFP week. The Vice-President of Academic Activities of ELSA France will shortly elaborate on what they entail, how they are developing at the international level, and how you can participate or contribute to those yourself.

10:00 - 11:30 AAll together... (AA)

Similarly, we'll discuss the projects of the AA area on the National level. Obviously, there are some things in the pipeline already, but there is always room for improvement. A presentation of what is currently in the planning phase will be followed by a discussion on the long term possibilities for our Network in the AA area in general.

Preparation:

Consider the possibility of holding one 'National' event. What kind would you like to organise, and why?

11:30 - 13:00 ... AAll different (AA)

To conclude this top-down structure, we'll take a closer look at the Local level. We will elaborate on how we envision the upcoming semester, both project/event-wise, but also in a more broad sense. We'll end with a tough question: how do you envision the coming 5 years of AA within your Local Group? How can you and your successors achieve this goal?

Preparation:

Prepare 3 AA-related goals that you'd like your Local Group to achieve in 5 years



WORKSHOP SCHEDULE – S&C

14:00 - 15:30 Update, evaluation and miscellaneous workshop (S&C + AA)

During this workshop we will be giving a general update on S&C and AA in the network, both internationally and nationally. There will also be the opportunity to ask questions and discuss any outstanding matters that have come up during the first half of the year. Next to that we will evaluate events that were organised in the first half of the term.

15:30 - 16:00 Forms in the S&C Area (S&C)

The sad truth in ELSA is that we do not specify or evaluate events. Hence, due to this there is a gap of information that should be transmitted over to the International Level which then evaluates the specific event and collects data accordingly. Therefore, during this workshop we will have the opportunity to analyse the current forms and discuss what should be removed or updated. Maybe we need another way of evaluation. Preparation:
Go through all the forms that are found within the S&C Area that are to be found on the officers portal.

16:00 - 17:00 IFP Week (S&C)

The month right after NCM II, April, the IFP Week takes place very soon. Therefore, it is crucial that our officers have a clear understanding of the impact that this programme has to offer, and also analyse the opportunities that it has linked to it. The aim of this workshop is to discuss the upcoming IFP Week. We will discover ways of cooperation between the Key-areas. Finally, via this workshop officers will have a clear idea with regards to events that they could organise.

10:00 - 11:30 ELSA Law Schools (S&C)

During the workshop we will go through the upcoming stages leading to the start of each ELSA Law School. We will also review the past two years of the Unification Process and discuss further improvements both with regards to the whole process and also with regards to quality standards and assurance. The vision is to have all ELSA Law Schools of a similar standard and therefore truly unify the project. Finally, we will make time to discuss any pressing issues on the subject at hand.

Preparation:

Prepare any questions, discussions or best practices that you'd like to share during the workshop.



11:30 - 13:00 Study Visits – A focus on trips outside of Europe (S&C)

Study Visits are one of the main pillars of the S&C Area. During this workshop, we will discuss the best structure for the Study Visit Guide since it is currently under construction. This therefore will allow us to analyse the important things that should be factored into such a Guide and allow for a proper working system. The second part of the workshop will be dedicated to Study Visits outside of Europe. Since such a trip takes time to prepare, it is important to continue discussing this area at this point of the year so that the groundwork for your successors can already be laid down.

Preparation:

Be ready to give your inputs with regards to the Study Visit Guide. However, should you have any experience as an ELSA Group in organising a Study Visit outside of Europe please be ready to share your best practices with regards to logistics and preparations.

WORKSHOP SCHEDULE – STEP

14:00 – 17:00 Negotiation Training (STEP +IM+FM)

Negotiation Training with International Trainers' Pool Trainer.

10:00 – 11:30 First STEP Cycle-Disseminating the results + Space for improvement (STEP)

During this section, we will analyse all the data concerning the first STEP cycle such as applications, trainee-providers, final results etc.

After having analysed the achievements of the first STEP round, we will openly approach whether we can improve something for the next round. This will be of course a more open session, and I expect you to think about any ideas both for "job-hunting" and "student-hunting" to be approach in the future

11:30 - 13:00 The New STEP Regulations + The Second STEP Cycle (STEP)

During this part, we will analyse what has been discussed during the ICM Sarajevo. We will take a look at the new amendments and see what it means for the national and local level.

Because we nevertheless have to think for the future, this section is dedicated towards the second STEP cycle. We will look at the specific deadlines and cover all the aspects for both periods.

AGENDA OPENING PLENARY– 3rd of February

1. Opening
2. Announcements
3. Determining the agenda
4. Incoming mail
5. Introduction of international guests
6. Handing out voting cards
7. Election of plenary secretaries
8. Election of tellers
9. Approval of minutes NCM I Amsterdam
10. State of the Network
11. WVTTK
12. Questions
13. Closing

AGENDA FINAL PLENARY - 4th of February

1. Opening
2. Announcements
3. Discharge of ELSA the Netherlands Board 16/17
4. Presentation of the Deputy Treasurer
5. Voting on the Treasurer
6. WVTTK
7. Questions
8. Roundtable
9. Closing